**[](https://es.smartsheet.com/try-it?trp=27353&utm_language=ES&utm_source=integrated+content&utm_campaign=/guide-to-lean-project-management&utm_medium=ic+lean+project+management+lean+rapid+improvement+kaizen+event+report+form+word+es&lpa=ic+lean+project+management+lean+rapid+improvement+kaizen+event+report+form+word+es&lx=pQhW3PqqrwhJVef8td3gUgBAgeTPLDIL8TQRu558b7w)FORMULARIO DE INFORME DE EVENTOS LEAN RAPID IMPROVEMENT (KAIZEN)**

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| **INFORMACIÓN GENERAL** | | | | | | | | |
| **NOMBRE DEL EVENTO** | |  | | | | | | |
| **UBICACIÓN** | |  | **FACILITADOR** | |  | | | |
| **PATROCINADOR EJECUTIVO** | |  | **LÍDER DE EQUIPO** | |  | | | |
| **CAMPEÓN DE FLUJO DE VALOR** | |  | **FECHA DEL EVENTO** | |  | | | |
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| **EQUIPO** | | | | | | | | |
| **NOMBRE DEL MIEMBRO** | **HABILIDAD / ROL** | | **NOMBRE DEL MIEMBRO** | | | **HABILIDAD / ROL** | | |
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| **MEJORA** | | | | | | | | |
| **PROPÓSITO / OBJETIVOS DEL EVENTO** | | | **MEJORAS CLAVE** | | | | | |
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| **BENEFICIOS MEDIBLES** | | | | | | | | |
| **MÉTRICO** | | | **UNIDAD DE MEDIDA** | **MEDICIÓN – ANTES –** | | | **MEDICIÓN – DESPUÉS –** | **CAMBIO PROYECTADO** |
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| **BENEFICIOS ADICIONALES** | | | | | | | | |
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| **DOCUMENTACIÓN ADICIONAL**  tablas / gráficos / fotos / etc. adjuntos, colocados o enlaces proporcionados | | | | | | | | |
| **B E F O R E** | | | **A F T E R** | | | | | |
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